

**Courtyard Taipei**  
**Hotel Accommodation Reservation Card**  
**Academia Sinica**

**Tuesday, 28 November 2023 – Sunday, 03 December 2023**

Reservations can be made by completing this form and returning it by fax to **Sales Department, Fax: 886 2 2783 9390** or email: **Maverick.wu@courtyardtaipei.com** by the deadline of **Saturday, 25 November 2023**. All reservations at the special group rate are confirmed at the time of booking subject to availability, advance booking is recommended. Courtyard Taipei will send a written confirmation upon receipt of this completed form. Courtyard Taipei is built on top of the Nangang Metro, High Speed Rail and Taipei Train Station, making it quick and simple to travel around Taipei City being just four stops away from Taipei's landmark 101.

Name	Mr / Ms / Mrs (Circle one)	Last / Family Name	First Name
Title	_____		Company _____
Telephone	_____		Facsimile _____
Email Address	Country code/ Area code/ Tel#	Country code/ Area code/ Tel#	
Arrival Date	_____	Departure Date	_____

**TYPE OF ROOM:**

[    ] Superior Room [11 pin/36 sqm]	<input type="checkbox"/> <b>Single</b> / <input type="checkbox"/> <b>Double Occupancy</b>	<b>2023Published Rate</b>
	NT\$4,700+15.5% / NT\$5,800+15.5%	TWD\$12,000+15.5%

**ROOM PREFERENCE:**

[    ] 1 KING BED [    ] 2 TWIN BEDS

**Terms & Condition:**

- Above room rates are without of 15.5% service charge and government tax per room per night.
- The above room rates are inclusive of basic wireless internet connection and buffet breakfast at one for single occupancy and two for double occupancy, served at Sunrise (7<sup>th</sup> Floor). Additional breakfast is available at Sunrise where International Buffet Breakfast is served, priced at NT\$600 plus 10% service charge per person per day.
- Room preference requirement is subject to room availability upon check-in.
- **You may cancel your reservation for no charge before 18:00 PM local hotel time on November 25, 2023 (3 day[s] before arrival).** Kindly noted that hotel official check-in time is 15:00 and check-out time is 11:00 noon.
- Effective 11 January 2009, hotel will comply with government's anti-smoking law. All rooms will be NON-Smoking in the Hotel.
- Marriott Bonvoy points and nights are not accumulated and not applicable for other membership benefits.

**I will guarantee my reservation with: (please be advised that reservation will only be confirmed given the following information.)**

[    ] VISA [    ] Master Card [    ] American Express [    ] JCB [    ] Diners Club

Credit Card No. \_\_\_\_\_ Expiration Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**FOR HOTEL USE ONLY**

**CONFIRMATION ROOM TYPE:** \_\_\_\_\_

**REMARK:** \_\_\_\_\_

**CONFIRMATION #:** \_\_\_\_\_

**CONFIRMED BY:** \_\_\_\_\_

**DATE:** \_\_\_\_\_